



NIIGATA UNIVERSITY, JAPAN

## Co-creative Dormitory-type Group-work for SciTech Students with Regional Collaboration



### Application Guidelines

For Long-term Student Exchange Program 2024-2025 in Niigata, Japan

NIIGATA UNIVERSITY (NU, Japan) in collaboration with four (4) partner universities from Mekong countries - ROYAL UNIVERSITY OF PHNOM PENH (RUPP, Cambodia), NATIONAL UNIVERSITY OF LAOS (NUOL, Laos), CHULALONGKORN UNIVERSITY (CU, Thailand) and HANOI UNIVERSITY OF SCIENCE AND TECHNOLOGY (HUST, Vietnam) – has conducted “G-DORM Project” which has some student exchange programs aiming to develop global SciTech leaders capable of solving regional revitalization issues from an integrative standpoint.

Now, **we are looking for two (2) graduate students (master’s and/or doctoral course students) from each partner university respectively who are willing to participate in long-term student exchange program 2024-2025 conducting in Niigata, Japan.**

Participating students will study at Niigata University for about 12 months. Each student will be assigned to a laboratory at NU, considering their fields of specialization. In the program, students will engage in specialized studies (auditing courses, laboratory activities, etc.) and cross-cultural studies (Japanese language and Japanese culture courses, collaborative learning courses on global issues in science and engineering, etc.) In addition, PBL (Project-Based Learning)–type internships will be conducted as group work with NU students in cooperation with Niigata regional companies having international development capabilities. Through the program, students will be able to improve their knowledge of science and technology, global competencies including language skills, and practical problem-solving abilities.

#### 1. Period of Program

- **From September 24, 2024 (Arrival at Niigata) to September 23, 2025**

\*NOTE: Exact date may be changed, depending on the visa issuance and/or conditions of accommodations.

#### 2. Requirements for Applicants

- Currently enrolled as a degree-seeking student in the partner university and must maintain his/her student status at the home university during the entire period of the program. (Students who will have graduated from partner universities by the end of the Program at Niigata University are **NOT** eligible.)
- Have good academic records which is equal to or more than 2.30 points by the designated calculation formula\* of the scholarship organization (JASSO). \*See the article 3 below.
- Have enough ability to speak, listen, read and write English.
- Be able to get passport and visa (The participant **MUST** apply to their passport and visa by his/herself).

- Have positive manner to participate in all activities and discussions.
- Promise to submit reports and other required documents by the due date.
- Obtain consent by parent or your guarantor on your participation of this program.
- Consider Japanese custom during their stay in Japan.

### 3. Scholarship by JASSO (Japan Students Services Organization)

- The participant of this program is entitled to apply for a scholarship provided by JASSO (Japan Students Services Organization). The participant who meets certain requirements, for example who has satisfactory school records\*, can be provided monthly maximum 80,000 Japanese yen by the participation of this program. This amount supports the payment for the expenses which shall be paid by the participant mentioned in the article of 5). It can be continuously provided up to twelve (12) months.
- A student who is willing to apply for the scholarship by JASSO must submit required documents to Niigata University. Please note that a student who misses the submission deadline may not receive the scholarship. For students who want to know if they are eligible to apply, the detailed information on the application of the JASSO scholarship is available at the person in charge mentioned in the article of 14.
- The student who gets the scholarship should have responsibilities to submit reports and questionnaires to JASSO through Niigata University.

\* One of the requirements is to have academic records which is equal to or more than 2.30 points by the designated calculation formula shown below.

●How to calculate the points by JASSO scale*					
Please note that your students are required to have a minimum 2.30 points from the previous year on the scale below. If the previous year's grades are unavailable, the score may be calculated from the previous semester.					
(Conversion chart)					
	Grade				
4-level rating (pattern 1)		Excellent	Good	Average	Fail
4-level rating (pattern 2)		A	B	C	F
4-level rating (pattern 3)		100 – 80	79 – 70	69 – 60	59 –
5-level rating (pattern 4)	100 – 90	89 – 80	79 – 70	69 – 60	59 –
5-level rating (pattern 5)	S	A	B	C	F
5-level rating (pattern 6)	A	B	C	D	F
Grade Points	3	3	2	1	0
(Formula)					
$([No. \text{ of GP3 Credits}] \times 3) + ([No. \text{ of GP2 Credits}] \times 2) + ([No. \text{ of GP1 Credits}] \times 1) + ([No. \text{ of GP0 Credits}] \times 0)$					
Total Number of Registered Credits					

### 4. Study Activities in Program

The long-term program is mainly composed of two courses – required courses and elective courses. The required courses are group work (GW) internships cumulatively for two months. The GW internships are project-based learning (PBL) conducted at some industrial companies in Niigata, aiming to identify, analyze,

and resolve issues relating to the international roles of corporate activity. One of the elective courses is lab work (study-project-research) considering fields of the student's specialization. Besides, the participating students can take specialized lectures (lectures related to their major, etc.) and cross-cultural studies (Japanese language and Japanese culture courses, collaborative learning courses on global issues in science and engineering, etc.) as elective courses. For the completion of this program, the participating student shall get four credits or more of the required courses and four credits or more of elective courses.

## **5. Expenses for Participation**

Any expense such as below shall be paid by the participants.

- 1) Flight ticket (a round trip)
- 2) Living expenses<sup>\*1</sup>.

Most of the living expenses can be covered by the scholarship which is provided by JASSO (Please refer to the article 3).

- Transportation fee in your home country.
- Fee for transportation services in Japan.
- Any costs for the issuance of passport and visa.
- Accommodation charge<sup>\*1</sup>.
- Actual utility charges.
- Meals.
- Insurance.
- Fee for optional tours, souvenirs, etc.

\*1: For more details of living expense, please refer to the following website:

<https://www.niigata-u.ac.jp/en/study/exchange/>

\*2: As a rough standard of accommodation charges, for reference, in case that the participant stays at the Co-op Leased Apartments, the room fee will be about 25,000 to 45,000 Japanese yen per month. Besides, as initial fees, 13,000 Japanese yen for futon (bedding) rental fee and 23,500 Japanese yen for personal liability insurance and rent guarantee commission fee etc. will be also required. For the information regarding the accommodations, please refer to the article 6 below.

## **6. Accommodations (Student housing)**

The participants of the program will study at Ikarashi Campus, and will be eligible to apply via online for an apartment room (single room) in the neighboring areas of Ikarashi Campus before coming to Japan through a service called "Co-op Leased Apartments Supported by Niigata University." Students may select a room according to their preference, and a monthly rent will vary by rooms. Detailed application procedures will be announced after students are accepted to the program. Visit the following website for further information on "Co-op Leased Apartments Supported by NU."

<https://www.niigata-u.ac.jp/en/study/life/housing/>

### **【NOTES】**

- ※ Exchange students are not allowed to live in accommodation or apartment rooms other than those provided by "Co-op Leased Apartments Supported by NU."

- ✖ Students will be responsible for paying initial fees, monthly rent, and utility fees.
- ✖ All available rooms are for a single resident. Students are not allowed to live with another person.
- ✖ Students are not allowed to move (change the room) during the program.
- ✖ Once a move-in application is approved, NU Co-op will start preparing a room. Should a student cancel a room after his/her application is approved, the cost of preparing a room must be borne by the student.

## 7. Certificate

- A certificate will be provided by Niigata University to the student who completes all this program.

## 8. Number of Students to Be Invited

- Two (2) graduate students (master course and/or doctor course students) who major in the field related to engineering, science and technology.

## 9. Required Documents for Application

Application Form

- 1) CV
- 2) Personal Statement
- 3) Interview Sheet
- 4) Written Pledge
- 5) Certificate of Health
- 6) Certificate of Enrollment
- 7) Academic Transcript
- 8) Letter of Recommendation from the Dean (Address the letter to the “Dean of the Graduate School of Science and Technology, Niigata University”)
- 9) Face Photo Image Data (JPEG, Passport size, A face-to-shoulder colored photo, Without headwear, White background)
- 10) Photocopy of Passport
- 11) Photocopy of English Scores (TOEIC or TOEFL or IELTS, etc.)
- 12) Application for Certificate of Eligibility
- 13) Agreement on The Use of Personal Information

**Application Form** and Item number 1, 2, 3, 4, 5, 12, 13 can be download from this [link](#).

## 10. Method and Deadline of Application

- Students who would like to apply to this program MUST submit all the required documents mentioned in the article 9. to Ms. Apisara Thongpoka by email at <[apisara.t@chula.ac.th](mailto:apisara.t@chula.ac.th)>.
- The deadline of the submission is **at 23.59 (BKK Time) on 12 April 2024.**

### **[Department for Submitting]**

Name: Office of International Affairs and Global Network

Venue: Chaloem Rajakumari 60 Building (Chamchuri 10)

Person in Charge: Apisara Thongpoka (Ms.)

Contact Number: 02-2183334

E-mail Address: [apisara.t@chula.ac.th](mailto:apisara.t@chula.ac.th)

#### 11. Method of Selection

- The selection shall be made upon application document review by **17 April 2024**.
- An interview may be conducted for the selection, if necessary.

#### 12. Procedures for Participation after Selection

- 1) The student who is selected as a participant of this program shall submit required documents that will be asked for the arrangement of JASSO scholarship and other matters on this program through Niigata University immediately after the selection.
- 2) The student who does not have a passport shall apply for it immediately after the selection.
- 3) After being admitted, students will receive instruction from NU regarding necessary preparation for entering Japan as well as application procedure for an apartment room by using the service “Co-op Leased Apartments Supported by Niigata University.” Please follow instructions sent by NU.
- 4) Please do not make flight reservation until you have been informed by Niigata University the recommended arrival dates to Niigata as well as the beginning of move-in dates to Co-op Leased Apartments Supported by NU”. It is recommended to make a reservation after knowing the schedule of visa issuance.
- 5) The student shall apply for a visa by him/herself. For its purpose, the required documents that should be issued by an inviting organization will be provided by Niigata University upon the request.

Note: you can reach detailed information on the above through the person in charge of your home university mentioned in the article 14.

#### 13. About declining of admission

Admission may not be declined. Before applying for this program, please think carefully about your study plans at your home university.

#### 14. For Inquires

Name: Office of International Affairs and Global Network

Venue: Chaloem Rajakumari 60 Building (Chamchuri 10)

Person in Charge: Apisara Thongpoka (Ms.)

Contact Number: 02-2183334

E-mail Address: [apisara.t@chula.ac.th](mailto:apisara.t@chula.ac.th)

##### Website



##### Facebook



##### Instagram



**[Welcome to your visit to the website and the Facebook of G-DORM!]**

Website: <https://www.eng.niigata-u.ac.jp/~g-dorm/index.en.html>

Facebook: <https://www.facebook.com/gdorm.niigata/>

Instagram: [https://www.instagram.com/g\\_dorm\\_niigatauniv/](https://www.instagram.com/g_dorm_niigatauniv/)